

Southern Tier Library System (STLS)

Minutes of the 29 March 2011 meeting of the STLS Administration Committee

The meeting was convened at 1:30 PM at the STLS headquarters building in Coopers Plains. Present were Bonnie Weber, Maija DeRoche, and Martin Green (chairperson). The purpose of the meeting was to continue preparations for the annual performance review of the Executive Director.

Ms. DeRoche presented the tabulated results of the trustee and member library director surveys that had been returned to her. The committee devoted the majority of the meeting to reviewing and discussing the results. The committee acknowledged the timely response by the Executive Director to the committee's request for her own evaluation of her performance with respect to her 2010-2011 objectives and her suggestions for 2011-2012 objectives.

The next meeting of the committee will be held at STLS headquarters at 1:00 PM on 11 April 2011. Chairperson Green requested that, prior to the 11 April meeting, each member of the committee circulate to the committee their comments on the Executive Director's response noted above and their own suggestions for three objectives for the Executive Director for 2011-2012.

Minutes respectfully submitted by Martin Green, Chairperson