

SOUTHERN TIER LIBRARY SYSTEM BOARD MEETING

Tuesday, December 20, 2011

STLS, Painted Post

2:00 pm

MINUTES

TRUSTEES PRESENT:

Bonnie Weber (presiding)	- 2011	Diana Figenscher	- 2011
Phil Archer	- 2012	Denise King	- 2014
Sherry Collins	- 2015	Jerry Smyder	- 2014
Maija DeRoche	- 2013	Dale Wexell	- 2015
Cindy Emmer	- 2012	Al Yanda	- 2015
Martin Green	- 2013		

Trustees Excused:

Judy Cross	- 2014
Pat Selwood	- 2013
Ruth Sprague	- 2012

Staff present: Ristiina Wigg, Linda Lewis and Joyce Houck

President Weber called the Board of Trustees meeting to order.

AGENDA REVIEW

Doc. #11-156 The December Agenda was approved

Doc. #11-157 The November Minutes were approved

FINANCIAL REPORTS

Doc. #11-158	Treasurer's Report – November 2011
Doc. #11-159	Financial Clerk's Report – November 2011
Doc. #11-160	Budget Report – November 2011
Doc. #11-161	Warrants – November 2011

STANDING COMMITTEE REPORTS

Executive **Bonnie Weber, Chair**
No Report

Administration **Martin Green, Chair**
Trustee Green made a motion to go into Executive Session at 2:15 p.m. The Executive Session ended at 2:40 p.m. No Report.

Facilities **Judy Cross, Chair**
No Report

Finance & Audit **Ruth Sprague, Chair**
Doc. #11-162 Trustee King reported the Finance Committee met on December 6th to hear proposals from Perry and Carroll and two other insurance companies. At the Committee meeting held on December 12th, the Committee chose Sprague Insurance for STLS's insurance needs. The Committee also chose to retain flood insurance. The premium for flood insurance protection has been paid through October 2012.

Discussion was had on mileage reimbursement for Trustees. Trustees King and Collins will develop proposed guidelines and suggest an amount of mileage reimbursement.

Nominating **Judy Cross, Chair**
No report

System Services Committee - Sherry Collins, Chair
No report

AD-HOC COMMITTEE REPORTS

Ad-hoc Policies Committee

Doc. #11-163 Trustee Collins directed Trustees to Committee Minutes of November 11, 2011.

FINANCIAL STRATEGIES TEAMS

Revenue Enhancement Trustee Wexell reported that a Capital Plan for the Foundation
Doc. #11 - 164 will be presented in 6-7 months.

Foundation Board Meeting President Weber mentioned that the Revenue Enhancement Committee Minutes for December 6th need to be revised. The Minutes state the December meeting was cancelled due to lack of a quorum. This Statement referred to the Foundation Board meeting.

Advocacy

Trustee Figenschel reported the Advocacy and Foundation Board will meet in January to discuss producing a brochure.

BOARD ACTIONS

New Hire – Vehicle Maintenance Driver

Doc. #11-165 Director Wigg presented a proposal for hiring David Riff for the position of Vehicle Maintenance Driver.

**Trustee Archer made a motion to approve David Riff for the position of Vehicle Maintenance Driver. The motion was seconded and approved.

2012 STLS Board of Trustees Meeting Schedule

Doc. #11-166 President Weber presented the 2012 STLS Board of Trustees Meeting Schedule.

**Trustee Yanda made a motion to approve the 2012 STLS Board of Trustees Meeting Schedule. The motion was seconded and approved.

Rescind 2006 Resolution on Bank Accounts

Doc. #11-167 Director Wigg reported that JP Morgan Chase Bank now regards use of Chase accounts as acceptance of bank terms, conditions, and policy, therefore the 2006 STLS Resolution on Bank Accounts is no longer needed.

**Trustee Collins made a motion to rescind the 2006 Resolution on Bank Accounts. The motion was seconded and approved.

2012 STLS Budget

Doc. #11-168 Director Wigg presented the 2012 STLS Budget.

**Trustee Wexell made a motion to approve the 2012 STLS Budget. The motion was seconded and approved.

2012-2016 STLS and Central Library Plan of Service

Doc. #11-169 Director Wigg presented the 2012-2016 STLS and Central Library Plan of Service.

**Trustee Wexell made a motion to approve the 2012-2016 STLS and Central Library Plan of Service. The motion was seconded and approved.

Proposal to Cease Rotating DVD/Video Collection

Doc. #11-170 Director Wigg discussed the proposal to cease rotating DVD/VHS collections in 2012.

**Trustee Archer made a motion to approve that STLS stop providing DVD/VHS rotating collections in 2012. The motion was seconded and approved.

BOARD INFORMATION

Library Visits Every Library/Reading Center was visited by Trustees as they distributed the publicity brochures.

Who have you talked to? Trustee Emmer mentioned she talked with Governor Cuomo about the importance of libraries. She had a photo taken with the Governor. Trustees suggested the photo and visit with the Governor be published in area newspapers.

President's Report President Weber mentioned she will be assigning Trustees to Standing Committees for 2012. If any Trustee would like to serve on a certain committee, please contact her.

President Weber mentioned Trustees need to have better attendance at meetings. She will look at the By-laws regarding Trustees attendance at meetings.

President Weber mentioned Trustees should take the opportunity to attend member libraries board meetings so the libraries can get to know STLS Trustees.

President Weber reminded Trustees of donations to STLS. She also reminded Trustees that just before the January 17th board meeting, the STLS Board will provide lunch for STLS staff. Trustee Cross will head up the committee for the luncheon.

Director's Report

Doc. #11-171

Director Wigg reported the NYS Commissioner of Education, Dr. John King spoke to librarians at the New York Library Association Conference about the Federal Race to the Top grant awarded to New York State and the Regents' adoption of national Common Core learning standards, accountability, and greater emphasis on non-fiction reading.

Director Wigg reported that Trustee Denise King, Ron Shaw, Chemung County Library District Director and herself attended the Assembly subcommittee hearing on Library Funding in Albany. Trustee King reported that Assemblyman Palmesano said that Legislators need to hear more from individuals regarding library issues. Trustee King suggested that Trustees go to the websites of State Legislators representing our region websites and email them regularly on library issues to let legislators know we care.

Ms. Wigg reported that Rebekkah Smith Aldrich, Mid-Hudson Library System conducted a workshop on *Obtaining a More Secure Funding Future for Your Library*. Ms. Smith covered various types of library charters, the importance of public votes on library budgets, how to comply with the Tax Cap Law and file the new report requested by the Office of the State Comptroller.

ADJOURNMENT

The Board meeting adjourned at 4:50 p.m.

The next Board meeting will be held on January 17th at STLS - 2:00 p.m.

Respectfully submitted,
Joyce Houck