

**SOUTHERN TIER LIBRARY SYSTEM  
POLICIES COMMITTEE MEETING**

**MINUTES**

December 16, 2011

The Southern Tier Library System Policies committee was called to order at 2:00 p.m. Present were Jerry Smyder, Martin Green, Rusty Wigg and Sherry Collins, Chm.

The committee reviewed the General Policies statement, and approved it for inclusion in the Trustee Manual as an introduction to the Policies and By-Laws Section of the Manual. Also to be included in the Introductory section will be a revised Table of Contents and statements explaining the procedures used in presenting proposals from committees and quorum issues.

The Committee reviewed the Gift Acceptance Policy and its guidelines, answering some lingering concerns and questions by Martin and Rusty. Motion to forward the GAP to the Board for approval was made by Martin Green, second by Jerry Smyder, and motion carried unanimously.

The Committee reviewed the Board Trustee Selection and Election Policy and its attendant forms. Some concerns were answered, and some revisions created. Motion to forward the Board Trustee Selection and Election Policy and its attendant forms to the Board for approval was made by Jerry Smyder, second by Martin Green, approved unanimously.

The Committee reviewed the newest draft of the General Finance Policy. There were a couple of issues that the committee felt warranted further review by the Board Finance Committee. Martin Green made the motion to forward the General Finance Policy to the Board for approval pending resolution of those issues by the Finance committee to its own satisfaction.

The meeting was adjourned at 4:00 p.m. The next meeting TBA for the first week in February 2012.

Respectfully submitted,

Sherry Collins, Chm.