

SOUTHERN TIER LIBRARY SYSTEM
POLICIES COMMITTEE
MINUTES

November 11, 2011

The Southern Tier Library System Policies Committee was called to order at 1:10. Present were Chm. Sherry Collins, Bonnie Weber, Jerry Smyder, and Maija DeRoche. Absent was Martin Green.

The committee reviewed Jerry's rewrite of Sherry's draft Policies policy. The committee was happy with that so Sherry will redraft and prepare for submission to the December Board meeting for approval.

The committee discussed the final draft of the Gift Acceptance Policy and the Guidelines for Implementing the GAP. A few corrections and adjustments were made. Sherry will rewrite and prepare for submission to the December Board meeting for approval.

The committee discussed the final draft of the Trustee Selection and Election policy and deemed it ready for sending on to the December Board meeting for approval.

The committee discussed Jerry's rewrite of the General Finance Policy. This draft has been approved by the Finance and Audit Committee and has been returned to us for final corrections and forwarding to the Board for approval. Sherry will make necessary corrections and prepare for submission to the December Board meeting for approval.

A brief discussion was held in preparation to creating a draft Disaster Preparedness Policy. Sherry had composed a list of questions that should be answered by the policy. She will duplicate that list and e-mail to committee members for discussion at the December policies committee meeting.

Copies of a preliminary draft for a Public Relations policy were distributed to the committee for discussion at the December policies meeting.

Sherry has composed a preliminary draft of a Volunteer Policy and will e-mail for discussion at the December policies meeting.

The meeting adjourned at 3:00 p.m.

The next meeting will be held December 16 (Friday) at 2 p.m. at STLS HQ.

Respectfully submitted,

Sherry Collins, Chm.