

**SOUTHERN TIER LIBRARY SYSTEM  
SYSTEM SERVICES EVALUATION  
COMMITTEE MEETING**

July 21, 2011

MINUTES

The System Services evaluation committee met at STLS HQ at 11:00 a.m. Present were Chm. Sherry Collins, Pat Selwood, Dr. Dale Wexell, Cindy Emmer and Rusty Wigg.

The committee reviewed the reason for conducting the survey, and reviewed last year's survey questions and older survey final reports.

It was decided to use the 2010 survey again, with an updated cover letter, as the first part of member library involvement in the upcoming Plan of Service discussions. Given the changes in the economic climate, comparisons of answers to the same questions may be helpful to the planning process.

The surveys will be made available online and also mailed to the library directors by the end of July with a due date of August 12, 2011.

The committee will meet to discuss the responses and correlate them for a report to the Board on August 23, 2011 at 11:00 a.m.

Respectfully submitted,

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August 23, 2011  
MINUTES

The System Services evaluation committee met at STLS HQ at 11:00 a.m. Present were Chm. Sherry Collins, Pat Selwood, Dr. Dale Wexell, Cindy Emmer and Rusty Wigg.

The committee determined that there were enough responses to the survey to draw conclusions, but that some responses had come in too late to evaluate for today's meeting. Therefore, the committee members will reexamine all the responses, and send some general impressions and any specific conclusions drawn to Sherry by August 31. Sherry will then, with statistical input from Rusty, create a report for the September Board meeting, that will also be condensed for the Annual Meeting in October.

The meeting adjourned at 12:00 p.m.

Respectfully submitted,